

PHARMACY COUNCIL OF INDIA
Standard Inspection Form-E (SIF-E) for M.Pharm course
(To be submitted to PCI by an authority seeking approval)

(SIF-E)

To be filled up by inspectors

- a) Name of the Inspectors: 1. _____
 (Block letters) 2. _____
- b) Date of Inspection: _____

PART – I

A - DETAILS OF APPLICATION

A – 1.1 Application is for - <ul style="list-style-type: none"> • Permission to start M.Pharmacy course. • First time approval u/s 12. • Extension of approval. • Increase in intake up to 15 seats. 	<div style="display: flex; flex-direction: column; align-items: center;"> <div style="margin-bottom: 5px;"><input checked="" type="checkbox"/></div> <div style="margin-bottom: 5px;"><input checked="" type="checkbox"/></div> <div style="margin-bottom: 5px;"><input type="checkbox"/></div> <div style="margin-bottom: 5px;"><input type="checkbox"/></div> </div> <p>Please tick (<input checked="" type="checkbox"/>) the relevant box.</p>
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PART – II

B - GENERAL INFORMATION

To be filled by institution

B – 1.1 Name of the Institution: Complete postal address:	<p><u>SREE COLLEGE OF PHARMACY,NAYAKULAGUDEM(VL)</u></p> <p><u>SUJATHANAGAR (MD,BHADRADRI-KOTHAGUDEM(DT)</u></p> <p><u>TELANGANA STATE,PIN:-507120</u></p> <p>STD Code : <u>08744</u> T.No. : _____</p> <p>Fax No. : _____ E.Mail:- <u>sreepharma99@gmail.com</u></p> <p>Website : _____</p>
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<p>B – 1.2 - Course conducting body:</p> <ul style="list-style-type: none"> • Status - Central Govt. <input type="checkbox"/> - State Govt. <input type="checkbox"/> - Union Territory <input type="checkbox"/> - Autonomous body <input type="checkbox"/> - Society <input checked="" type="checkbox"/> - Trust <input type="checkbox"/> 	<p>Please tick (<input checked="" type="checkbox"/>) the relevant box.</p>
<p>B – 1.3 Name of the Society/Trust/ Management</p> <p>Complete postal address:</p>	<p>_____</p> <p><u>NEO EDUCATIONAL SOCIETY,BOLLRUGUEDEM(VI)</u></p> <p><u>NEW PALONCHA(MD),BHADRADRI-KOTHGUEDEM(DT)</u></p> <p>STD Code : _____ T.No. : _____</p> <p>Fax No. : _____ E.Mail: _____</p> <p>Website : _____</p>
<p>B – 1.4 Name of the Examining Authority</p> <p>Complete postal address:</p>	<p><u>Kakatiya University, Warangal</u></p> <p><u>NH-563, Vidyaranyapuri, Hanamkonda, Warangal,</u> <u>Telangana 506009</u></p> <p>STD Code : 08702461470</p> <p>Fax No. : 08702461467</p> <p>Website : <u>www.kakatiya.ac.in</u></p>
<p>B – 1.5 Other courses run by the institution</p> <ul style="list-style-type: none"> - D.Pharm - B.Pharm - Pharm.D. 	<p><u>Approval status</u></p> <p>_____</p> <p><u>PCI 2012-17</u></p> <p>_____</p>

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

B – 1.6 M.Pharm specializations run / proposed to be run by an institution -

Name of specialization	Year of start	No. of admissions	Remarks of the Inspectors
Pharmaceutics	2011	12	
Industrial Pharmacy			
Pharmaceutical Technology			
Pharmaceutical Chemistry			
Pharmaceutical Analysis	2011		
Pharmaceutical Quality Assurance			
Regulatory Affairs	2013		
Pharmaceutical Biotechnology			
Pharmacy Practice			
Pharmacology	2012		
Pharmacognosy			
Phytopharmacy and Phytomedicine			
Others * if any, (please specify)			
* M.Pharm specializations started prior to commencement of the Master of Pharmacy (M.Pharm) course Regulations, 2014 can continue only till the students admitted complete the said specialization.			

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PART- III
PHYSICAL INFRASTRUCTURE

1. Accommodation

- a. Availability of land for the pharmacy college : _____ 2.5 _____ acres
- b. Building : **Own/ Leased/Rented** (enclose documentary evidence as Annexure-A)

c. Built up Area of the college building : 3420 Sq.m.

2. Class rooms

B.Pharmacy

Name of the course	No. Required	No. Available	Area required for each class room (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
B.Pharm	4	4	75 (essential) 90 (desirable)	81 sq.mts	
M.Pharm Specialization -					
Pharmaceutics	1	1	36	38 sq.m	
Industrial Pharmacy	1		36		
Pharmaceutical Technology	1		36		
Pharmaceutical Chemistry	1		36		
Pharmaceutical Analysis	1	1	36	38 sq.m	
Pharmaceutical Quality Assurance	1		36		
Regulatory Affairs	1	1	36	38 sq.m	
Pharmaceutical Biotechnology	1		36		
Pharmacy Practice	1		36		
Pharmacology	1	1	36	38 sq.m	
Pharmacognosy	1		36		
Phytopharmacy and Phytomedicine	1		36		

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3. Laboratory

Name of the course	No. Required	No. Available	Area required for each laboratory (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
B.Pharm -					
Pharmaceutics Lab.	2	2	75 (essential) 90 (desirable)	170	
Pharmaceutical Chemistry Lab.	2	2	75 (essential) 90 (desirable)		
Pharmaceutical Analysis Lab.	1	1	75 (essential) 90 (desirable)	156	
Pharmacology Lab.	2	2	75 (essential) 90 (desirable)	156	
Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Lab.	1	1	75 (essential) 90 (desirable)	118	
M.Pharm Specialization -					
Pharmaceutics	1	1	75 each	156	
Industrial Pharmacy	1		75 each		
Pharmaceutical Technology	1		75 each		
Pharmaceutical Chemistry	1		75 each		
Pharmaceutical Analysis	1	1	75 each	156	
Pharmaceutical Quality Assurance	1		75 each		
Regulatory Affairs	1		75 each	78	
Pharmaceutical Biotechnology	1		75 each		
Pharmacy Practice	1		75 each		
Pharmacology	1		75 each	118	
Pharmacognosy	1		75 each		
Phytopharmacy and Phytomedicine	1		75 each		

Preparation room with minimum 10 sq.m. with each lab. is required.

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4. Other Facilities

Facility for B.Pharm and M.Pharm	No. Required	No. Available	Area required (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
Machine Room	1	1	80 - 100	110sq.m	
Central Instrumentation Room	1	1	80	109.74	
Store Room-I	1	1	100	100sq.m	
Store Room-II	1	1	20	27.32	
Animal House			80	85	
Library			150	160	
Museum			50	50	
Auditorium / Multi Purpose Hall (Desirable) 250-300 seating capacity				150	
Seminar Hall				120	
Herbal Garden (Desirable)				10	
Computer (Latest Configuration) With Internet Browsing Facility	1 system for every 6 students (for M.Pharm course) 1 system for every 10 students (for B.Pharm course)	10			
Printers	1 Printer for every 6 computers (for M.Pharm course) 1 Printer for every 10 computers (for B.Pharm course)	2			
Multi Media Projector	3 (1 for B.Pharm course, 1 for M.Pharm course and 1 for Library)	3			
Generator (5KVA)	01				
Girl's Common Room (Essential)		1	20	60sq.m	
Boy's Common Room		1	10	60sq.m	
Toilet Blocks for Boys		1	1	48sq	

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Facility for B.Pharm and M.Pharm	No. Required	No. Available	Area required (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
Toilet Blocks for Girls		1		24	
Drinking Water facility – Water Cooler		1		2	
Boy's Hostel (Desirable)					
Girl's Hostel (Desirable)					
Power Backup Provision		01		25	

5. Administrative Area for B.Pharm and M.Pharm

Facility for B.Pharm and M.Pharm	No. Required	No. Available	Area required (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
Principal's Chamber	1	1	75 (essential) 90 (desirable)	80	
Office – I - Establishment	1		75	60	
Office – II - Academics	1		80-100	90	
Confidential Room	1		80	NA	
Store Room – I	1		100		
Store Room – II	1		20		
H.O.D Room	1		20 Sq.m. Per Faculty	4X20	
Faculty Rooms			10 Sq.m. Per Faculty	80	

6. Library facilities for B.Pharm and M.Pharm

Item	Ref. Titles (No)	Available	Remarks of the Inspectors
Books (1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy)	150	456	
Annual addition of Books	150	105	
Periodicals Hard copies /online	10 National 05 International periodicals	25	
CDs	Adequate Nos	20	
Reprographic Facilities: Photo Copier Scanner	01 each	1	

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Signature of the Inspectors with dates

7. Non-teaching staff

Designation	No. Required	No. Available	Qualification Required	Qualification Available	Remarks of the Inspectors
Laboratory Technician	1 for each Dept	4	D. Pharm	Bsc	
Laboratory Assistants or Laboratory Attenders	1 for each Lab (minimum)	10	SSLC	SSC	
Office Superintendent	1	1	Degree	Degree	
Accountant	1	1	Degree	Degree	
Store keeper	1		D.Pharm or a Bachelor degree.	Degree	
Computer Data Operator	1	1	BCA or Graduate with Computer Course	Msc Computer	
Office Staff I	1	1	Degree	Degree	
Office Staff II	2	2	Degree	Degree	
Peon	2	2	SSLC	SSC	
Cleaning personnel	Adequate	02	---	---	
Gardener	Adequate		---	---	

8. Teaching Staff

For institution running B.Pharm and M.Pharm

For B.Pharm

Designation	Qualification Required	Qualification Available	Experience Required	Experience Available	Remarks of the Inspectors
Director/Principal/ Head of Institution	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy or Pharm.D (Qualifications must be PCI recognized). With Ph.D degree in any of Pharmacy subjects.	First Class B.Pharm M.Pharm Ph.D	Essential 15 years experience in teaching or research out of which 5 years must be as Professor/HOD in a PCI approved/ recognized pharmacy college. Desirable Administrative experience in a responsible position	13	

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Signature of the Inspectors with dates

Department	Designation	No. required for 60 seats	No. available	No. required for 100 seats	No. available	Remarks of the Inspectors
Pharmaceutics	Professor/ Associate Professor	1	1	1		
	Asst. Professor	1	4	2		
	Lecturer	2	--	3		
Pharmaceutical Chemistry including Pharmaceutical analysis	Professor/ Associate Professor	1	1	1		
	Asst. Professor	1	3	2		
	Lecturer	3	--	3		
Pharmacology	Professor/ Associate Professor	1	1	1		
	Asst. Professor	1	2	1		
	Lecturer	2	--	3		
Pharmacognosy	Professor/ Associate Professor	1	1	1		
	Asst. Professor	1	1	1		
	Lecturer	1	--	1		
Pharmacy Practice & related subjects	Professor/ Associate Professor	-		1		
	Asst. Professor	1		1		
	Lecturer	1		1		

Additional staff required for M.Pharm per specialization

- i) In addition to the minimum requirement of staff for conduct of the B.Pharm and Pharm.D Courses (if the institution is also conducting Pharm.D programme) the department in which the M.Pharm Course is being introduced shall have two additional staff who shall be PG teachers per specialization and the department should have minimum of 5 faculty in the said department.
- ii) The number seats approved for admission to the M.Pharm course shall be 3 students per PG teacher (1:3)
- iii) Teaching workload for UG/PG teacher shall not be more than 16 hours per week at any given time inclusive of all the teaching assignment.

Department	Designation	No. available	Remarks of the Inspectors
Department of Pharmaceutics	Asso. Prof.	2	
	Asst. Professor/Lecturer	2	
Department of Pharmaceutical Chemistry	Asso. Prof.	--	
	Asst. Professor/Lecturer		

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Department	Designation	No. available	Remarks of the Inspectors
Department of Pharmacology	Asso. Prof.	2	
	Asst. Professor/Lecturer	2	
Department of Pharmacognosy	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Pharmacy Practice	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Industrial Pharmacy	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Pharmaceutical Technology	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Pharmaceutical Analysis	Asso. Prof.	2	
	Asst. Professor/Lecturer	2	
Pharmaceutical Quality Assurance	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Regulatory Affairs	Asso. Prof.	2	
	Asst. Professor/Lecturer	2	
Department of Pharmaceutical Biotechnology	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Phytopharmacy & Phytomedicine	Asso. Prof.		
	Asst. Professor/Lecturer		

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Faculty details

Designation	Qualification Required	Experience Required	Remarks of the Inspectors
Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy or Pharm.D (Qualifications must be PCI recognized). With Ph.D degree in any of Pharmacy subjects (Ph.D. Qualifications must be PCI recognized).	Essential 10 years experience in teaching in PCI approved/ recognized Pharmacy College or research experience out of which 5 years must be as Associate Professor in PCI approved/recognized Pharmacy College.	

S.No.	Name of Professor	Qualification Available	Experience Available	Remarks of the Inspectors
1	Dr.G.Chiranjeevi	Ph.D,Pharmacology	13	
2.	Dr.B.B.Bhushan rao	Ph.D,Pharmaceutics	12	
3.	Dr.Sk.R.Parveen	Ph.D,Pharma.chemistry	10	
4.	Dr.K.N.Kumar Reddy	M.Pharm,Pharmaceutics	10	
5.	B.Rama rao	M.Pharm(Ph.D) Pharmaceutics	10	
6.	K.Bali reddy	M.Pharm,Pharmacology	10	
7	P.Satesh	M.Pharm,Pharma.Chemistry	10	

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Designation	Qualification Required	Experience Required	Remarks of the Inspectors
Associate Professor	<p>First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized).</p> <p>A PCI recognized Pharm.D degree holder shall also be eligible for the posts of Associate Professor in the subjects of pathophysiology, pharmacology and pharmacy practice.</p> <p>Associate Professor shall acquire PCI recognized Ph.D in any of Pharmacy subjects within 7 years to become eligible for the post of Professor.</p>	3 years experience in teaching or research at the level of Assistant Professor or equivalent in PCI approved / recognized Pharmacy College.	

S.No.	Name of Associate Professor	Qualification Available	Experience Available	Remarks of the Inspectors
1.	P.Sathish	M.Pharm, Pharm.chemistry	6	
2.	M.Saidulu	M.Pharm. Pharmacognosy	8	
3.	P.Sambashiva rao	M.Pharm. Pharmaceutics	5	
4.	B.Sunil reddy	M.Pharm, Pharm. Analysis	4	
5.	P.Ramesh babu	M.Pharm, Pharm. Analysis	4	
6.	J.Ranjith kumar	M.Pharm, Pharm.chemistry	6	
7.	S.Usha sri	M.Pharm, Pharm.chemistry	6	

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Designation	Qualification Required	Experience Required	Remarks of the Inspectors
Lecturer/Assistant Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized). A PCI recognized Pharm.D degree holder shall also be eligible for the posts of Lecturer/Assistant Professor in the subjects of pathophysiology, pharmacology and pharmacy practice.	A lecturer will be re-designated as Assistant Professor after 2 years of teaching experience in PCI approved/recognized Pharmacy College.	

S.No.	Name of Lecturer/ Assistant Professor	Qualification Available	Experience Available	Remarks of the Inspectors
1.	Azmeera . Srinu	M.Pharm.Pharmaceutics	3	
2.	G.Satya ram	M.Pharm,Pharm.Anlysis	3	
3.	N.Praveen	M.Pharm,Pharm.Anlysis	3	
4.	P.Uday	M.Pharm,Pharm.Anlysis	3	
5.	T.Divya	M.Pharm,Pharm.Anlysis	3	
6.	SK.Nymoon	M.Pharm,Pharm.Anlysis	3	
7.	N.Priyanka	M.Pharm.Regulatory Affairs	3	
8.	MD.Yasmeen Begum	M.Pharm.Pharmaceutics	2	
9.	T.Arun Kumar	M.Pharm.Pharmaceutics	2	
10.	B.NAgarani	M.Pharm,Pharm.Anlysis	2	

11.	B.Dileep	M.Pharm.Pharmaceutics	2	
12.	K.Vijay kumr	M.Pharm.Regulatory Affairs	2	
13.	D.Narendra babu	M.Pharm.Regulatory Affairs	2	
14.	P.Srilatha	M.Pharm,Pharm.Anlysis	2	
15.	K.Vijayalaxmi	B.Tech,CSE	1	

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

:2::

Permanent Residential
Address of employee : _____

**Copy of Passport/Voter Card/Ration Card/PAN No./Electricity Bill/Driving License
Attached as a proof of residence.**

STD Code _____ Phone No. _____
Phone & Fax Number Office : _____
with Code Residence : _____

E-mail address : _____

Date of joining present institution : _____ as _____
(Designation)

Details of the previous appointments/teaching experience

Position	Name of Institution	From	To	Total Experience in years
Lecturer				
Reader/ Assistant Professor				
Professor				
Principal				

- 1) Before joining present institution I was working at _____ as _____ and relieved on _____ after resigning/retiring (**relieving order is enclosed from the previous institution**).
- 2) I, hereby undertake that I have not given my name as teaching faculty in any other Pharmacy institution for teaching any Pharmacy course and not working in any where other than this institution Pharmacy College/Medical College/Dental College/Industry/Community Pharmacy/Hospital Pharmacy/Govt. Service/any other service in the State or outside the State in any capacity full-time/part-time other than the above.

Contd. on page 3

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- 3) I have drawn total emoluments from this college as under (Please fill the data of last academic session) :-

	Amount Received	TDS
April, 20		
May, 20		
June, 20		
July, 20		
August, 20		
September, 20		
October, 20		
November, 20		
December, 20		
January, 20		
February, 20		
March, 20		

(Copy of my form 16 (TDS certificate) for the last financial year is attached)

P.A.N. : _____ Circle : _____

Declaration

- I have not worked at any other pharmacy college/institution or presented myself at any inspection during my employment in this college.
- It is declared that each statement and/or contents of this declaration made by the undersigned are absolutely true and correct. In the event of any statement made in this declaration subsequently turning out to be incorrect or false the undersigned has understood and accepted that such misdeclaration in respect to any content of this declaration shall also be treated as a gross misconduct thereby rendering the undersigned liable for necessary disciplinary action (including removal of his name from Register of Registered Pharmacists).

Signature of the Employee:

Date : _____ Place: _____

Endorsement

This endorsement is the certification that the undersigned has satisfied himself/herself about the correctness and veracity of each content of this declaration and endorses the abovementioned declaration as true and correct. In the event of this declaration turning out to be either incorrect or any part of this declaration subsequently turning out to be incorrect or false it is understood and accepted that the undersigned shall also be equally responsible besides the declarant himself/herself for any such misdeclaration or misstatement.

Countersigned by the Director/Dean/
Principal in respect of Teaching Staff

Date : _____ Place : _____